

ASSETS OF COMMUNITY VALUE NOMINATION FORM

If you need assistance completing this form, then please refer to the guidance document which can be downloaded from the website shown below or alternatively call 01904 553360

www.york.gov.uk/assetsofcommunityvalue

Section 1

About the property to be nominated

Name of Property:	THE SWAN
Address of Property:	16 BISHOPGATE STREET YORK
Postcode:	YO23 1JH

Property Owner's Name:	PUNCH TAVERNS PLC
Address:	JUBILEE HOUSE, SECOND AVENUE BURTON UPON TRENT
Postcode:	DE14 2WF
Telephone Number:	01283 501600
Current Occupier's Name:	PAUL CROSSMAN

Section 2

About your community organisation

Name of Organisation:	BISHOPTHORPE ROAD TRADERS ASSOCIATION
Title:	MR
First Name:	JOHNNY
Surname:	HAYES
Position in Organisation:	CHAIRMAN
Email Address:	johnnyhayes@hotmail.co.uk
Address:	109 BISHOPTHORPE ROAD. YORK
Postcode:	YO23 1NA
Telephone Number:	01904640898

Organisation type:

Click in field for options

UNINCORPORATED COMMUNITY GROUP

Organisation size

How many members do you have?

80

Section 3

Supporting information for nomination

Any information entered in this section only may be copied and passed onto the owner of the property you are nominating. Definition of an asset of community value can be found in the guidance document.

Why do you feel the property is an asset of community value? Please give as much information as possible.

The Swan is the epitome of a thriving community pub. Highly valued by a comprehensive cross-section of the local community, it provides a safe and inclusive meeting place for people of all ages and from all demographic groups. A Grade II listing reflects the historical importance of the building, and the business itself has been recognised in regional awards from both CAMRA and The Press.

The pub raises funds for various charities, has a darts team, hosts a popular weekly quiz and holds regular festival events.

The Swan supports local business and the lessee was a fully supportive founder member of the BRTA. Indeed the pub is a key focal point for the sense of community spirit which has fuelled the recent high profile success of the locality, as nationally recognised by DCLG among others.

Section 4

Boundary of Property

What do you consider to be the boundary of the property? Please give as much detail/be as descriptive as possible. Please include a plan.

The Swan fronts directly onto Bishopgate Street and is adjoined on the southern side to the neighbouring terraced house. The northern side fronts directly onto Clementhorpe.

The rear of the property faces east and the beer garden on this side is bounded by gardens on Clementhorpe to the east, Bishopgate Street to the west (across an alleyway) and Darnborough Street to the South. Large gates from the garden open directly onto Clementhorpe to the north.

PLEASE SEE ATTACHED GOOGLE MAPS AND GOOGLE EARTH IMAGES.

Section 5

Attachment checklist

- Copy of group constitution (if you are a constituted group)
- Name and home address of 21 members registered to vote in nomination area (if group is not constituted)
- Site boundary plan (if possible)

Section 6

Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed:

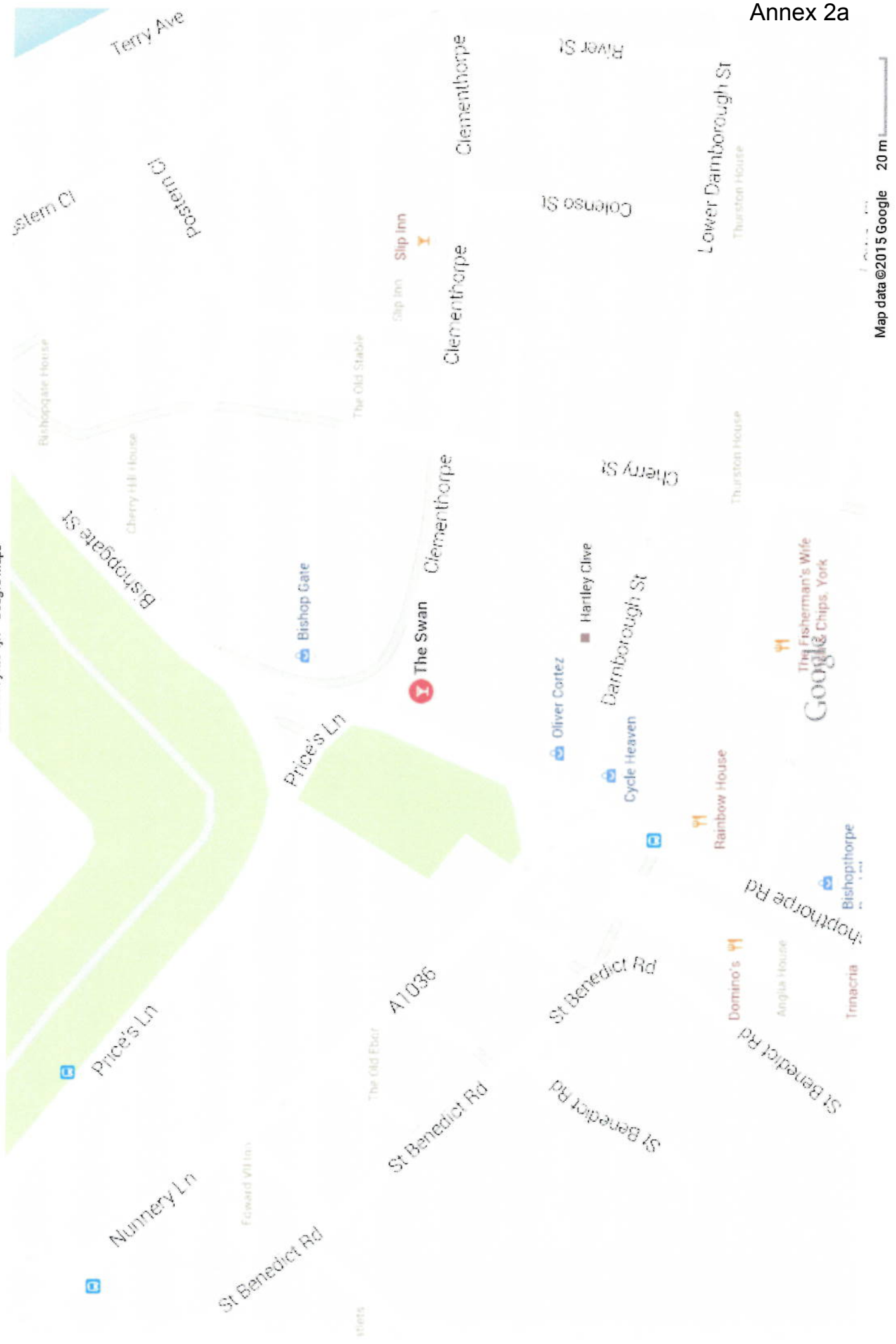


Dated:

25/8/2015.

Please e-mail your completed form to property.services@york.gov.uk or post to:

Asset and Property Management
City of York Council
West Offices
Station Rise
York
YO1 6GA







1. NAME

The name of the Organisation shall be the Bishopthorpe Road Traders Association (hereinafter called "the Organisation").

2. AIMS AND OBJECTIVES

- o The aims and objectives of the Organisation are to promote, enhance and support the interests of traders who operate businesses situated within the Bishopthorpe Road Area. The Organisation will liase with statutory services, voluntary organisations and organisations supportive of general trading interests, for the benefit of its members.
- o The Organisation will endeavour to include all traders and interested parties within the Bishopthorpe Road geographical area, and will not favour particular political or religious organisations and will try to maintain an ethical approach to its work.

3. MEMBERSHIP

- o Membership shall be open to all businesses trading in the Bishorthorpe Road Area York.

- o Every member shall have one vote.
- o Members must actively seek to represent the various needs of the area, and must not discriminate on the grounds of their race, colour, ethnic or national origin or because of their gender, disability or health (including HIV & status), sensory or speech impairment, age, sexual orientation, religion, political party or marital status.

4. MEMBERSHIP FEE/SUBSCRIPTION

All members shall pay an annual fee of £20 or a sum agreed by the Annual General Meeting.

5. FINANCE

- o All financial business must be carried out constitutionally.
- o All money raised by or on behalf of the Organisation is to be used only to further the aims of the Organisation.
- o The Treasurer shall open a bank account in the name of the Organisation.
- o Cheque signatories will be nominated by the Committee (one to be the Treasurer).
- o All cheques and instructions to the Organisation bankers shall require two of the agreed signatures.
- o The Treasurer shall present annual financial reports at the AGM.
- o The Organisation will not lend money to members.

6. THE COMMITTEE

- All members will be members of the committee and have voting rights. Voting will be on the basis of one vote per member business attending at the meeting.
- All proposals shall be voted upon following open discussion. A show of hands or a secret ballot, indicating a majority, shall determine the outcome. The Chairman has a casting vote.
- The Committee shall be made up of a Chairman, Secretary, Membership Secretary, Treasurer, Publicity Co-ordinator and general members.
- The Committee shall be elected at the Annual General Meeting.
- At any committee meeting four members present shall represent a quorum. A majority vote will carry any motion, which is proposed and seconded. If required the Chairman will have a casting vote.
- The committee shall aim to meet on a two monthly basis but no less than 4 times a year.
- Minutes of the Committee meetings shall be available to all members.
- The Committee may introduce or appoint new members as required.

7. ANNUAL GENERAL MEETING

- There shall be an Annual General Meeting held every 12 months. At which the Committee reports on its work, presents a statement of accounts and then resigns.

- The AGM shall elect a new Committee, vote on recommendations and any amendments to the constitution.
- The Secretary will notify all members of the date of the meeting not less than fourteen days before the AGM.

8. OTHER GENERAL MEETINGS

- A special or extraordinary general meeting open to all members will be held if 5 or more members submit in writing a request for such a meeting to the Secretary. The Secretary shall arrange for the meeting to take place within 14 days.
- The Secretary will publicise all general meetings at least five days in advance.

9. QUORUM

This means the number of members required for the meeting to go ahead and make decisions.

- No general meeting or Annual General Meeting shall take place if less than 4 members are present.
- No Committee meeting shall take place if less than half of the Committee are present.

10. CHANGE TO THE CONSTITUTION

12. STANDING ORDER

Members shall, at all times conduct themselves in a reasonable manner at meetings or in the premises used by the Organisation, and be excluded if they contravene the objectives of the Organisation. This will be done by a majority of those present and voting at any Committee or general meeting.

- Any members may make a proposal. In order for it to be voted on by other members it must be seconded, (or supported) by someone else.
- Only members present at the meeting may vote.
- The only exception to the above rule will be that members whose disability or medical condition makes it impossible to attend a meeting. In these circumstances such members may empower the Chairman or Secretary to vote on their behalf.
- Before voting any member may propose an amendment, which must also be seconded.
- The Chairman shall have the casting vote when there is equal voting.

This constitution to be adopted by the Bishopthorpe Road Traders Association on 20

February 2012